



सत्यमेव जयते

महाराष्ट्र शासन राजपत्र

असाधारण भाग एक-अ-मध्य उप-विभाग

वर्ष ११, अंक १५(२)]

सोमवार, मे ५, २०२५/वैशाख १५, शके १९४७

[पृष्ठे ४९, किंमत : रुपये २६.००]

असाधारण क्रमांक ३१

प्राधिकृत प्रकाशन

महाराष्ट्र जिल्हा परिषदा व पंचायत समित्या, ग्रामपंचायती, नगरपरिषदा, प्राथमिक शिक्षण आणि स्थानिक निधी लेखापरीक्षा अधिनियम यांखालील (भाग चार-ब मध्ये प्रसिद्ध करण्यात आलेले आदेश व अधिसूचना यांव्यतिरिक्त) आदेश व अधिसूचना.

STATE ELECTION COMMISSION, MAHARASHTRA

First Floor, New Administrative Building, Hutatma Rajguru Chowk, Madam Cama Marg,
Mumbai 400032, Dated 5th May 2025.

NOTIFICATION

MAHARASHTRA STATE POLITICAL PARTY REGISTRATION, REGULATION AND ELECTION SYMBOL (RESERVATION AND ALLOCATION) ORDER, 2025.

No. SEC/PPR- 2024/DR-24/D-11, DATE 5TH MAY 2025.

Reference:

1. Election Expenses incurred by Political Parties: No. SEC/MC-2006/CR-17/D-5, Dt. 30th December, 2006.
2. Candidates to be proposed by the Political Party: No. SEC/MC-2006/CR-11/D-5, Dt. 6th January, 2007.
3. Political Party Registration Order: No. SEC/2009/CR-49/D-11, Dt. 31st March, 2009.
4. Maharashtra Election Symbol (Reservation and Allocation) Order: No. SEC/2009/CR-49/D-11, Dt. 31st March, 2009.
5. Increase in fees for Registration Process: No. SEC/2009/CR-49/D-11, Dt. 2nd September, 2009.
6. Regarding Star Campaigner: No. SEC/MC-2011/CR-17/D-5, Dt. 8th November, 2011.
7. Allocations of symbols to the unrecognized party and Independent Candidate in the elections to be conducted according to multimember ward method: No. SEC-2009/CR-49/D-11, Dt. 4th February, 2012.
8. When a candidate has filed nomination on behalf of more than one Political Party: No. SEC-2009/CR-49/D-11, Dt. 5th February, 2012.
9. Prescribing Annexure 1 and 2 for Elections of Municipal Corporations, Municipal Councils, Nagar Panchayats: No. SEC-2009/CR-49/D-11, Dt. 25th February, 2013.
10. Regarding Political Party and Free Symbols: No. SEC/PPR-2015/CR-6/D-11, Dt. 8th May 2015.
11. Regarding restoring registration of deregistered Political Parties: No. SEC/PPR-2016/CR-

68/D-11, Dt. 26th August, 2016.

12. Prescribing Annexure 3 and 4 for Elections for the post of President of Municipal Councils: No. SEC/PPR-2016/CR-84/D-11, Dt. 19th October, 2016.
13. Regarding Permanent Registration Number (PRN): No. SEC/PPR-2016/CR-04/D-11, Dt. 17th January 2017
14. Maharashtra Election Symbol (Reservation and Allocation) (Revised) Order: No. SEC/RPP-2017/CR-07/D-11, Dt. 21st January, 2017.
15. Regarding giving information about the Person authorized for declaring name of candidates: No. SEC/MC-2015/CR-13/D-5, Dt. 1st February, 2017.
16. Order regarding Prescribing Annexure- 1 and 2 for Direct Elections of President of Nagar Panchayats: No. SEC/PPR-2016/CR-84/D-11, Dt. 17th November, 2017.
17. Political Party Registration Order 2009 (Amended 2018): No. SEC/PPR-2018/CR-8/D-11, Dt. 26th July, 2018.
18. Various Directions / Instructions for Political Parties: No. SEC/PPR-2020/CR-1/D-11, Dt. 09th January, 2020.
19. Political Party Registration Order 2009 (Re-Amended 2022): No. SEC/PPR-2022/CR-20/D-11, Dt. 15th February, 2022.

Whereas, as per the provisions of Article 243K and 243ZA of the Constitution of India and in accordance with the provisions of concerned Acts of the Local Self-Government bodies, the State Election Commission is empowered with all rights in respect of supervision, direction and control of all elections of Local Self-Government bodies in the State.

Whereas, in the Judgement passed by Hon'ble Supreme Court in Civil Appeal No. 5756/2005, Mr. Kishansing Tomar V/s. Ahmedabad Municipal Corporation and others on 19th October, 2006, it has been held that, the status, rights and responsibilities of State Election Commission are equivalent to those of Election Commission of India.

Whereas, as it became necessary to make provisions for registration of political parties and allied issues in view of conducting elections of the Local Self-Government bodies freely, fearlessly, transparently, impartially and efficiently, the State Election Commission has initially issued 'Political Party Registration Order, 2004' Dt. 20th November, 2004. Accordingly, the political parties were being registered with the State Election Commission; however, superseding that order the 'Political Parties Registration Order, 2009' (as amended from time to time) and 'Maharashtra Election Symbol (Reservation and Allocation) Order, 2009' Dt. 31st March, 2009 have been issued.

Whereas, by superseding various orders about furnishing accounts of expenses incurred by the Political Parties and Candidates in the elections of the Local Self-Government bodies, the State Election Commission has issued consolidated order [SEC-2023/UNK/CR-13/Computer Section (B)] on 15th February, 2024.

And whereas, the State Election Commission has issued above referred Orders from time to time and after taking into consideration various issues and to simplify the implementation of these Orders and to bring uniformity in the implementation of these orders, the State Election Commission has come to the conclusion that there is a need to make some amendments and further simplify the 'Political Parties Registration Order, 2009' (as amended from time to time) and 'Maharashtra Election Symbol (Reservation and Allocation) Order, 2009' (as amended from time to time);

Therefore, in accordance with Article- 243K and 243ZA of the Constitution of India; Section 18A(4) of The Mumbai Municipal Corporation Act, 1888; Section 14(4) of The Maharashtra Municipal Corporations Act; Section 10A(4) of The Maharashtra Municipal Councils, Nagar Panchayats and Industrial Townships Act, 1965; Section 9A of The Maharashtra Zilla Parishads and Panchayat Samitis Act, 1961; Section 10A(4) of The Maharashtra Village Panchayats Act and in exercise of all powers conferred on the State Election Commission in support thereof, by superseding all orders referred hereinabove the State Election Commission, Maharashtra hereby issues the following Order:

Order

Part One

Name of Order and Scope

1. Name, Scope and Commencement:

- (1) This Order will be called as the **‘Maharashtra State Political Party Registration, Regulation and Election Symbol (Reservation and Allocation) Order, 2025’**.
- (2) Except for contesting elections to Gram Panchayats, for contesting elections to all other Local Self-Government bodies in Maharashtra State, it is necessary on the part of all political parties e.g. unrecognized political parties, recognized national parties, recognized state level parties, state level parties recognized in other states etc. already registered with the Election Commission of India, to also get registered with the State Election Commission.
- (3) This Order is applicable to the whole of State of Maharashtra.
- (4) The said Order will be applicable to all elections of all Local Self-Government bodies in the State, which are to be contested on the basis of political parties. As the Gram Panchayat elections are being contested without political parties, the said Order will be applicable to Gram Panchayat only to the extent of free symbol index to be published under Paragraph 23(1)(e).
- (5) The said Order will come into force immediately from the date of issue.
- (6) All political parties registered with the State Election Commission prior to coming into force of this Order shall be considered as registered under this Order.

Part Two

Definitions

2. Definitions: Unless repugnant to the context, in this Order,

- (1) ‘Commission’ shall mean the State Election Commission, Maharashtra constituted under Article ‘243K’ and ‘243ZA’ of the Constitution of India.
- (2) Symbols-
 - (a) **‘Reserved Symbol’**, shall mean, a symbol reserved by the Election Commission of India for a recognized political party which has also registered itself with the State Election Commission and which symbol has been reserved by the State Election Commission as per the provisions of this Order.
 - (b) **‘Free Symbols’**, shall mean, a symbol which is published by the State Election Commission as per Paragraph 23(1)(e) of this Order excluding those which are reserved for the registered recognized Political Parties.
 - (c) **‘Temporarily Reserved Symbol’**, shall mean, a temporarily reserved symbol out of the free symbols which has been allocated to the unrecognized political party registered with the State Election Commission which complies with the terms stipulated in Paragraph 17 of this Order.
- (3) **Elections-**
 - (a) **‘Election’** shall mean a general election or by-election of the Local Self-Government bodies.
 - (b) **‘Constituency’** shall mean a Zilla Parishad’s electoral division, Panchayat Samiti’s electoral college, Wards of Municipal Corporation, Wards of Municipal Council or Nagar Panchayat, Wards of Gram Panchayat OR the area of the respective Grampanchayat/ Municipal Council / Nagar Panchayat / Municipal Corporation concerned for the election of Sarpanch to be elected directly / President of Municipal Council or Nagar Panchayat to be elected directly / Mayor to be elected directly respectively, as the case may be.

- (c) **‘Election to be contested’** shall mean an election, where voting is being held for the general or by-elections of the Zilla Parishad’s electoral division / Panchayat Samiti’s electoral college and wards of Municipal Corporation, wards of Municipal Council / wards of Nagar Panchayats or wards of Gram Panchayats which also includes general or by-elections for the posts of Sarpanch of Gram Panchayat to be elected directly/ President of Municipal Council or Nagar Panchayat to be elected directly / Mayor to be elected directly, as the case may be.
- (4) **‘Paragraph’** shall mean a paragraph in ‘Maharashtra State Political Parties Registration, Regulation and Election Symbols (Reservation and Allocation) Order, 2025’.
- (5) **‘Election Commission of India’** shall mean the Election Commission of India constituted under Article 324 of the Constitution of India.
- (6) **Political Party-**
- (a) **‘Proposed Political Party’**, for the purpose of this Order, shall mean a political party (which also includes an unrecognized political party already registered with Election Commission of India, a recognized national party, a recognized state level political party and a recognized state level party in another state) which has filed an application with the State Election Commission to get itself registered as a political party which is under consideration and a final decision has not yet been taken in respect of such registration.
- (b) **‘Political Party’** shall mean a political party registered with the State Election Commission under the ‘Maharashtra State Political Parties Registration, Regulation and Election Symbols (Reservation and Allocation) Order, 2025’.
- (c) **‘Registered Unrecognized Political Party’** shall mean i) a Political Party, registered with Election Commission of India and also registered with the State Election Commission, Maharashtra but which does not have a reserved election symbol, ii) a political party, which is not registered with the Election Commission of India; but registered with the State Election Commission, Maharashtra.
- (d) **‘Registered Recognized Political Party’** shall mean a national or state level political party recognized by the Election Commission of India and a national party or state level political party in Maharashtra which is registered with the State Election Commission, Maharashtra.
- (e) **‘State level Party in Other State’** shall mean a political party recognized by the Election Commission of India in a state other than Maharashtra and registered with the State Election Commission, Maharashtra.
- (7) **‘State’** shall mean the Maharashtra State.
- (8) **‘Draw of Lots Method’** shall mean the process of allocation of symbols to contesting candidates or registered unrecognized political parties as per their needs, by drawing chits bearing name of political parties or candidates in presence of concerned candidate or his representative/officer bearers of the concerned party / their representatives and allotting the concerned election symbol to that political party or candidate whose chit shall be drawn/picked up. If the candidate / political party or their representative fail to remain present at the time and place of draw, draw shall be effected at the very place after 30 minutes thereafter and this process shall also be included in the said definition.
- (9) **‘Local Self-Government bodies’**, shall mean-
- (a) Gram Panchayat constituted under The Maharashtra Village Panchayats Act, or
- (b) Zilla Parishad or Panchayat Samiti constituted under the Maharashtra Zilla Parishads and Panchayat Samitis Act, 1961, or
- (c) Municipal Councils, Nagar Panchayats or Industrial Areas constituted under The

Maharashtra Municipal Councils, Nagar Panchayats and Industrial Townships Act, 1965, or

(d) Municipal Corporation constituted under The Mumbai Municipal Corporation Act, 1888 or The Maharashtra Municipal Corporations Act.

- (10) The words and expressions, which are used in the said Order, but are not defined, shall have the same meaning assigned to them under the Acts relating to Local Self-Government bodies for the time being in force in the State or the Rules made thereunder and no other meaning.

Part Three

Registration of the Political Party

3. Application for registration of political party :

- (1) The proposed political party, which is intending to avail benefits of the provisions of this Order, shall file an application to the State Election Commission, Maharashtra for getting itself registered as a political party for the purpose of election of Local Self-Government bodies (except Gram Panchayats) in the State as follows:
- (a) An unrecognized political party registered with the Election Commission of India, a recognized national party, recognized state level parties and state level parties from other states shall file an application in accordance with 'Appendix- 1' [Please see proviso to paragraph 3(5) (i) and paragraph 3(5)(k)].
- (b) A party, which is not registered with the Election Commission of India (ECI), shall file an application to get registered with the State Election Commission in accordance with 'Appendix- 2'.
- (c) An application for registration of party shall be addressed to 'Secretary, State Election Commission, Maharashtra'. Such application can be presented directly to the State Election Commission, Maharashtra in person or by registered post or if computerized system (online) facility is available and if such directions are given by the Commission, it can be presented by that form/method.
- (d) For the sake of verification, if found necessary, the Commission can take a decision about sending the application and documents submitted alongwith it for registration of the party, to the Collector of the District/ Municipal Commissioner where the headquarters of the concerned political party is situated.
- (e) If the application has been sent to the Collector/ the Municipal Commissioner as mentioned hereinabove, the concerned Collector/ the Municipal Commissioner, after verifying the information and documents in the application properly as per the directions given by the Commission, shall forward the application to the State Election Commission along with his self-explanatory opinion.
- (2) While submitting an application for registration of political party, the name of the proposed political party should not be similar to the name of a political party registered earlier with the State Election Commission or similar to the name of a political party which has been deregistered by the State Election Commission.
- (3) It is mandatory on the part of all proposed political parties to submit a notarized declaration as per 'Appendix- 3' alongwith an application for registration.
- (4) The Regional / National President or Secretary / General Secretary of the proposed political party shall sign the application to be made under Paragraph 3(1) and the declaration to be given under Paragraph 3(3).
- (5) It is necessary to furnish following details alongwith supportive documents in the application for registration.

- (a) Constitution of the proposed political party (such Constitution shall mention the name of the party)
- (b) Date and resolution about formation of proposed political party along with a copy of the Resolution.
- (c) Address of the headquarters of the proposed political party.
- (d) A notarized 'No Objection Certificate' as per Appendix- 4 stating that there is no objection of the owner of the place / building, where the headquarters of the proposed party in the state is located, for using such place / building as headquarters of the concerned political party; any one self-attested evidence out of property tax bill of the concerned Local Self-Government body for the current financial year in respect of the concerned place/building issued in the name of the owner by name of the owner or other papers of the property or registered sale deed or record of rights (e.g. property card etc.).
- (e) 'No Objection Certificate' (as per Appendix- 5) issued by the Local Self-Government body stating that the place/ building in the state where headquarters of the proposed political party has been started or is to be started falls within the jurisdiction of that Local Self-Government body.
- (f) Notarized copy of resolution in respect of formation of the proposed political party, resolution about selection of central or state executives of the Party (President, Vice-President, Secretary/ General Secretary, Treasurer/ Treasurer and other office bearers), resolution regarding approval/ acceptance of Constitution of the party etc.
- (g) If the proposed political party is a national, state level or state level recognized political party in other states registered with the Election Commission of India and if the Office bearers/executive members at the state level of such party are appointed by the National Executive Committee, notarized copy of the letter of appointment or resolution in respect of such appointment.
- (h) If a political party is already registered with the Election Commission of India, while submitting the registration application to the State Election Commission, evidence substantiating the registration already done with the Election Commission of India, details of election symbols, if recognized (with picture of symbols) alongwith aforementioned documents mentioned in Paragraphs 3(5)(d) and 3(e).
- (i) Required strength of members of the proposed political party is at least 150 (including party executives / office bearers). All of them must be residents of Maharashtra state and their names must be included in the updated voter's list of Maharashtra Legislative Assembly Constituency recently published by Election Commission of India. Names of all those members and their voter list details (extract) are required to be certified by the concerned electoral registration officer / tehsil office. The Election Photo Identity Card (EPIC) number on the said card and the EPIC number in the voter list should be the same. This provision shall also be applicable to state level political parties recognized in other states by ECI.

Provided that, the said condition shall not be applicable to the political parties recognized by the Election Commission of India as national political parties and state level parties in Maharashtra.

- (j) Particulars of names of all office bearers / members of the proposed political party in the voter list of the Legislative Assembly Constituency, serial number of the Legislative Assembly Constituency, name of the Legislative Assembly Constituency, voter list part number and serial number (as per Appendix- 6).
- (k) Self-attested copy of EPIC of all the office bearers/members (minimum 150) of the proposed political party. (Photocopy of the EPIC, of both front and back side, should be on the same page.) This provision shall also be applicable to state level political parties recognized in other states by ECI.

Provided that, the said condition shall not be applicable to the political parties recognized by the Election Commission of India as national political parties and state level parties in Maharashtra.

- (l) Affidavit stating that the member/ office bearer of the proposed political party is not an office bearer or a member of any other political party and regarding other issues. (as per Appendix- 7).
- (m) List of names of members of State Executive / Office bearers of proposed political party alongwith their signatures (as per Appendix- 8).
- (n) Filled checklist as per Appendix- 11.

4. Provisions to be made in the Constitution of a Political Party:

- (1) The proposed political party has true faith and allegiance to the Constitution of India and to the principles of socialism, secularism, democracy, and would uphold the sovereignty, unity and integrity of India.
- (2) The President, Vice-President, Secretary, Treasurer and other office bearers / members of the Executive Committee shall be elected from amongst the members of the party and by its members for a maximum period of five years by democratic methods and provision shall be made for conducting elections for new executive committee officers before expiry of the term of existing executive committee.
- (3) Provision and procedure for settlement of disputes in the political party using democratic methods shall be stated clearly.
- (4) Provision be made for providing a copy of party's annual audited accounts and a copy of the income tax returns of the concerned year filed as per law to the office of the Commission within 7 months from the end of concerned financial year.
- (5) After registration of party, the Constitution of the party can be amended only with 2/3 majority in the annual / special / general meeting of the party and the entire process in that regard be prescribed in the Constitution of the party. The Constitution amended accordingly will be considered valid. The notarized resolution about Constitutional amendments passed in this manner should be submitted to the State Election Commission without delay.
- (6) Every page of the Constitution of the established party shall bear designation and signature of a total of five office bearers / executive members i.e. President, Vice-President, Secretary/ General Secretary, Treasurer and any other members of the Executive Committee.
- (7) Guidelines for preparing the Constitution of a political party are annexed at 'Appendix- 9' and accordingly they shall be followed.

5. General Instructions:

- (1) Before submitting an application for registration to the State Election Commission, the proposed political party should verify the list of names of political parties already registered and de-registered with the State Election Commission (available on the website of the State Election Commission). Care should be taken to ensure that the name of the proposed political party is not similar to the names in the said lists.
- (2) While submitting application for registration along with accompanying documents (as per the sequence mentioned in checklist at Appendix 11), the proposed political parties should get it typed and printed clearly. Each page should be numbered.
- (3) In future, the State Election Commission will contact at the address, contact number or e-mail ID mentioned in the application filed for party registration. The e-mail ID should be the same as the name of the party (Abbreviated name of the party may be used).
- (4) After registration, all information and documents received from them shall be assumed to

be of a public nature. Such information and documents will be published (uploaded) on the website of the State Election Commission, if such facility is available or if such facility is made available later.

- (5) During processing the Commission can seek from the proposed political parties any such other details as may be deemed necessary for the purpose of registration.
- (6) This order must be read thoroughly before submitting application for registration of political party. It shall be deemed to have been read by the applicant and the office bearers of the proposed party.
- (7) The State Election Commission does not approve the flags of political party, and if the party has a flag, it shall be at the risk and responsibility of the party itself.

6. Processing Fees:

- (1) Application for registration of political party shall be submitted along with a demand draft of Rupees 20,000/- (Twenty Thousand Rupees Only) drawn in the name of 'Assistant Commissioner, State Election Commission, Maharashtra, Mumbai' and payable at Mumbai or the processing fee can also be paid using online mode as and when the facility is made available.
- (2) If the application for political party registration has been disposed off or a party could not be registered for any reason whatsoever or if the registration gets canceled for any reason whatsoever after registration or if such party gets dissolved or merged with another political party, the processing fees deposited by that party for party registration shall not be refunded.

7. Proceedings on applications received and advertisement to be published by the party:

- (1) After receipt of application by the State Election Commission for registration of political party, if such application fulfills all provisions of this order, then, the process for registration of political party will be initiated.
- (2) Before registering a political party in accordance with this order, a prior notice will be published in Gazette of the Maharashtra Government containing name, address of the party alongwith name of President, Secretary/ General Secretary, Treasurer/Treasurer of the party alongwith the address of the party's headquarters and objections and suggestions from the general public for such registration will be called for.

Provided that, in case of political parties recognized by the Election Commission of India, publication of such notice will not be required.

- (3) Within 10 days after publication of prior notice in respect of registration of political party in the Gazette of Maharashtra Government, an advertisement, in the format prescribed under 'Appendix- 10' shall be published by the proposed political party at its level prominently in a Marathi newspaper in the district where it's headquarters is situated. Such advertisement will be published only in a newspaper included in 'A' or 'B' category in the list of newspapers of the State Government. The original copy of the concerned newspaper in which the advertisement has been published and the Letter of the Government / Certificate / Government Resolution (which may be collected by the political party from the concerned newspaper) stating category of that newspaper, shall be submitted to the State Election Commission's office within 7 days of the publication of the advertisement.

Provided that, in case of political parties recognized by the Election Commission of India, publication of such advertisement will not be required.

- (4) After publication of prior notice and advertisement,
 - (a) As specified in the aforementioned paragraph 7(2) and 7(3), if no objections or suggestions are received within 30 days from the date of publication of the prior notice in the Maharashtra Government Gazette and within 20 days from the date of publication of the advertisement in the newspaper respectively (whichever is later), the State Election

Commission, as proposed in the previous notification, will be competent to register the proposed political party.

- (b) If any objections or suggestions are received within the prescribed period, then those will be properly considered by the State Election Commission. After considering those, if found non-cognizable, those will be rejected and the proposed political party will be registered. Further, if any objections or suggestions are prima facie found to be true, then the Applicant of the proposed political party will be informed about it and its comments about the same will be called for or if the Commission deems it fit, a hearing will be held. After receiving comments or after conducting hearing, the Commission will take appropriate decision on merits and such decision shall be final.
- (c) If the name of the proposed political party is found similar to that of the political party already registered with the State Election Commission, or similar to the party whose registration has been cancelled by the State Election Commission, or found to be creating confusion in the minds of the public at large or if there are any objections or suggestions received from the general public which are justified after verification, then, the Commission shall be competent to reject such application for registration of the proposed political party.

However, if the name of the proposed political party is found similar to the name of another political party, then, the proposed political party may choose a new name and submit the application again alongwith necessary documents. However, in such a case, if the processing fees has already been paid, then the fees is not required to be paid again. Such an application shall be examined again as a new application. The decision of the State Election Commission in that regard shall be final.

- (5) Further, considering all aforementioned particulars and other necessary and relevant issues, for the purpose of this order, the State Election Commission, will register the political party and give directions to the political party for following certain terms and conditions as 'political party' or will not register it for want of complete application and such decision shall be communicated to them in writing by the State Election Commission.

However, if the Constitution of the political party is not fulfilling provisions in Paragraph 4, such political party shall not be registered as a political party with the State Election Commission.

- (6) Political parties registered with the State Election Commission will be assigned a Permanent Registration Number (PRN). This number will consist of five components. The first component will be the abbreviation SEC (State Election Commission). The second will indicate the category of the political party: NP (National Party), SP (State Party), OSP (State Party of Other States) or UPP (Unrecognized Political Party registered with the State Election Commission). The third component will be a unique code assigned to each political party by the State Election Commission. The fourth component will denote the year of registration, and the fifth will be the serial number of the party registered in that year. For example: SEC/UPP/XYZ/2025/01.

8. Compliances to be made after registration as a political party:

- (1) Within 6 months of the registration of a political party, the party shall submit to the Commission details in respect of its separate bank account opened in the name of the party and self-attested copy of its PAN Card received from the Income Tax Department in the name of party.
- (2) The Political Party should maintain its Income and Expenditure accounts as per the criteria and method as prescribed by the Institute of Chartered Accountants of India. (For more information visit website of Institute of Chartered Accountants of India i.e. www.icai.org)
- (3) The political party shall, within 7 months from the end of the Financial Year, regularly submit to the office of the Commission, a copy of the Annual Audited Accounts and a copy

of the Income Tax Returns filed in the concerned Financial Year.

- (4) It is mandatory on the part of the political party to follow provisions of the Model Code of Conduct as issued / to be issued by the Commission from time to time for elections of Local Self-Government bodies.
- (5) It is mandatory on the part of a political party, to comply with directions and instructions as issued by the Commission from time to time in the interest of the general public and especially in the interest of voters or for conducting elections impartially, in a free, transparent and peaceful environment.
- (6) It is necessary on the part of the political party registered before the date of issue of this order to finally contest the election of any one Local Self-Government bodies (excluding Gram Panchayat) to be held in the State within period of next 5 years from the date of this order with a minimum of 5 contesting candidates. Further, it is necessary on the part of the political party, which is registered after the date of this order, to finally contest general election of any Local Self-Government bodies (excluding Gram Panchayat) to be held in the State within a period of 5 years from the date of its registration with at least 5 contesting candidates. Similarly, this condition shall be applicable permanently for each of the subsequent 5 years (as per group year). (The term "Finally contesting the elections" shall mean actual contesting of elections by the candidates of the concerned political party without withdrawing his/her nomination filed for an election.)

9. List of party members, Executive/ Office Bearers, change in party name or address:

- (1) After registration of the political party with the Commission, if any future changes take place in the list of original members, the updated list along with necessary documents shall be maintained at the party head office. Further, the up-to-date list of members shall be maintained by taking note of change of members from time to time. The party must have at least 150 permanent members. It shall be mandatory to provide updated list of members if sought by the Commission.
- (2) In case of any changes taking place in the office bearers in Executive Committee / members of a political party due to death, resignation or election etc., it is necessary to submit a report thereof to the Commission without delay. While submitting such report to the Commission, it is mandatory to submit a notarized copy (alongwith signature of all members present) of the Resolution passed in respect of new Executive Committee / Officer Bearers elected by the party members from among the members of the party using democratic methods in the General Body Meeting of the party.
- (3) If the political parties have made changes in the address of its Head Office, while notifying the same to the Commission, it is mandatory to take action as per Paragraph 3(5)(d) and 3(5)(e). The resolution in respect of changes taking place in the address has to be approved in the party meeting. It is mandatory to furnish No-Objection Certificate of the concerned Local Self-Government body and of the Owner of the premises alongwith the notarized copy of the resolution (alongwith signatures of all members present) sanctioned for making changes in the address, to the Commission.
- (4) Any changes in contact number or e-mail ID of a political party shall be reported to the State Election Commission without delay.
- (5) If the name of the party is to be changed, after registering the political party with the State Election Commission, then, a proposal to that effect is required to be submitted to the Commission. While submitting such proposal to the Commission, it is necessary to provide a notarized copy of the resolution sanctioned in the meeting of the Party's Executive Committee in respect of changing name and a copy of the amended Constitution of the party signed by the office bearers in accordance with Paragraph 4(6) by making changes pertaining to name in the Name's Column of the Constitution of the Party.

However, such name shall not be similar to the name of the parties which are already

registered with or which has been de-registered by the Commission.

- (6) After receiving a request from the political party in respect of making changes in the name, as per Paragraph 7(2), a Notification shall be published in the Gazette inviting objections from the general public within a period of 30 days regarding changes to be made in the name. At the same time, the concerned political party shall have to comply with the directions in paragraph 7(3) and publish an advertisement in the format given at Appendix 10A.
- (7) After initiating proceedings under Paragraph 9(5) with respect to changes to be made in the name of a political party, the Commission shall take a decision in respect of granting of permission for making changes in the name of the party in accordance with Paragraph 7(5) and 9(6).
- (8) If any changes, for any reason, take place in the name or election symbol of the political party registered with or recognized by the Election Commission of India and which party is also registered with from the State Election Commission, then, information pertaining thereto shall be immediately conveyed to the State Election Commission, so that, the Commission can take an appropriate decision in that regard.

However, if the name of a recognized party is changed with the approval of the Election Commission of India or by order of a Court, there is no need to follow the procedure mentioned in Paragraph 9(5) and 9(6). However, it will be the responsibility of the concerned political party to inform about such changes to the State Election Commission in writing.

- (9) The information regarding compliance/procedure to be done/followed from time to time or annually after the registration of a political party is cited in Appendix- 12 briefly. However, for detailed information, it is necessary to read this entire order and related paragraphs carefully.

10. Deregistration/ Cancellation of registration of registered political parties:

- (1) Notwithstanding anything contained in this order, if any political party registered under the provisions of this order,
 - (a) Fails to comply with the provisions of this order, especially conditions mentioned in Paragraph 8 and 9 or any of them, or
 - (b) Fails to comply with the Model Code of Conduct for elections of Local Self-Government bodies, or
 - (c) Fails to comply with the directions and instructions issued by the Commission from time to time in the public interest especially to ensure free, fearless, impartial and peaceful conduct of elections of Local Self-Government bodies, or
 - (d) Fails to produce the documents or other information as sought by the Commission and the competent authority reaches the conclusion, or
 - (e) Fails to conduct a democratic election for electing office-bearers/ executive committee of the political party from and amongst the members of the party at least once in five years, the State Election Commission shall have the power to suspend or permanently cancel the registration of the concerned political party.
- (2) If the cases referred to in Paragraph 10(1) are noticed by the State Election Commission either by way of complaint or suo-moto, after considering all relevant issues or circumstances in such case, the Commission is empowered to suspend or cancel registration of the said party. In such a case, the concerned political party will be provided with sufficient opportunity and time for submitting clarifications. Hearing will be conducted if needed. After following the principles of natural justice, if the reasons/clarifications are not found proper or sufficient, the registration of such party can be cancelled and the party's name shall be removed from the list of registered parties of the State Election Commission.
- (3) A political party registered with the State Election Commission may dissolve itself or merge

with another political party. For that sake, the party needs to approve such resolution in the Annual / Special / General meeting with two- thirds majority.

- (4) After sanctioning the resolution in accordance with above Paragraph 10(3), an application is required to be filed with the Commission to get registration of the party cancelled. It shall be mandatory to enclose a notarized copy of resolution (along with signatures of all members present) to that effect along with the said application.
- (5) If the Commission is satisfied that such resolution (pertaining to dissolution of party) has been passed, the Commission may cancel registration of such party.
- (6) Once the registration of a political party is cancelled by the Commission, such political party cannot be re-registered or a new party cannot be registered with the same name.

Part Four

Reservation of Election Symbols and Allotment

11. Reserved symbols and free symbols:

- (1) Symbols shall be allotted to the candidates, registered recognized political parties and registered unrecognized political parties contesting elections of the Local Self-Government bodies in the State of Maharashtra in accordance with the provisions of this Order.
- (2) The category of symbols in this Order is as under.
 - (c) **'Reserved Symbols'** shall be reserved for recognized political parties registered with the State Election Commission.
 - (d) **'Free Symbols'** will be for the candidates of unrecognized political parties registered with the State Election Commission and independent candidates.
 - (e) **'Temporarily Reserved Symbol'** is a symbol that is temporarily reserved for the elections of the respective Local Self-Government body for an unrecognized political party registered with the State Election Commission, which has fulfilled conditions mentioned in Paragraph 17.

12. Allotment of reserved symbols to registered recognized political party:

- (1) For the political parties registered with the State Election Commission, the symbol reserved by the Election Commission of India for that party will also be reserved for the elections of the Local Self-Government bodies. Candidates of such party can select that symbol and that symbol will be allotted to him. No other symbols shall be allotted to such candidate.
- (2) If the same symbol is reserved by the Election Commission of India for the respective recognized state level parties in different states outside the state of Maharashtra, the State Election Commission shall allot that reserved symbol to the party which has been registered first with the State Election Commission amongst such State level parties. The other registered parties recognized at state level thereafter may choose a symbol other than the symbol reserved for them, from the list of free symbols to be published under Paragraph 23(1)(e) and that symbol will be reserved by the State Election Commission for that political party and that symbol will be excluded from the list of free symbols.

Provided that, if the Election Commission of India recognizes a political party as a state level party in Maharashtra and if such party is already registered with the State Election Commission as an un-recognized party or if such party gets registered with the State Election Commission once it obtains status of recognition as State level Party, then, even the State Election Commission will preferentially reserve that very symbol for that Party, which has been reserved by the Election Commission of India. However, if such symbol and the symbol of the State level Party in other states already registered with the State Election Commission is the same, such symbol will be preferably given to the recognized

state level party in Maharashtra. The other state level parties recognized in other state may choose a symbol other than the symbol reserved for them by the ECI, from the list of free symbols to be published under Paragraph 23(1)(e) and that symbol will be reserved by the State Election Commission for that political party and that symbol will be excluded from the list of free symbols.

- (3) Even if the registered recognized political party/ state level party in other state is not contesting the election of Local Self-Government bodies, no other party/candidate can select the symbol reserved for it or such symbols will not be allotted.
- (4) If the Nomination Form submitted by the candidate set up by the recognized party is declared invalid during scrutiny or if he withdraws himself from the election, then, if the substitute candidate is mentioned in 'Form 2-B'/'Annexure- 2' submitted by the party and that candidates files 'Form II-A' and 'Form II-B'/'Annexure- 1' and 'Annexure- 2' is submitted by such party alongwith the Nomination Form as being candidate of the party, then, such candidate shall be considered as authorized candidate of such party.

13. Regarding registered unrecognized political parties and independent candidates:

- (1) In the elections for Local Self-Government bodies, the candidate of a registered unrecognized political party and the independent candidate, while filing nomination form, may demand at most any three symbols amongst the symbols specified as free symbols under Paragraph 23(1)(e) in order of priority.
- (2) The Returning Officer shall allot symbols to independent candidates after allotting symbols to candidates of unrecognized political parties registered with the State Election Commission.
- (3) If several candidates opt for the same free symbol and if one of these candidates belongs to a registered unrecognized political party and the rest of them are independent candidates, then, the Returning Officer shall award that free symbol to the candidate of a registered unrecognized political party and will not allot it to anyone else.
- (4) If two or more of these candidates belong to a registered unrecognized political party and rest of them are independent candidates, the Returning Officer shall take decision by drawing chits (by draw of lots) only from among the names of the candidates of the registered unrecognized political parties. The candidate of a registered unrecognized political party, in whose favour the chit is drawn, shall be allotted the free symbol as sought by him and that symbol shall not be allotted to anyone else. The remaining candidates of unrecognized political parties shall be allotted other which symbols which have not been allotted earlier to any other candidate.
- (5) If in such elections several independent candidates choose the same free symbol in order of preference, then, for the allotment of symbols to independent candidates, the concerned Returning Officer shall take decision by draw of lots, and a free symbol will be allotted to the candidate, in whose favour the chit has been drawn.
- (6) After allotment of symbols according to the order of preference or drawing of lots, any candidate of a registered unrecognized political party or independent candidate is yet to be allotted a symbol, then a symbol available among the remaining free symbols will be allotted to the concerned candidate in the sequence of the free symbol chart.

14. Regarding direct elections of Mayor and President of Municipal Council, Nagar Panchayat:

- (1) In case of direct election for the post of Mayor, President of Municipal Council and Nagar Panchayat, as the case may be, symbols shall be allotted first to the candidates for the post of Mayor/ President. If symbols allotted to them are amongst the free symbols, then those free symbols shall not be allotted to any other candidate contesting for the post of member.

Provided that, if a candidate is contesting for the post of member alongwith the post of

Mayor/President, the symbol allotted to that candidate for the post of Mayor / President shall, if he so demands, also be allotted for contesting the post of member, from the ward from which he contests.

15. Allotment of symbols in multi-member ward system excluding Gram Panchayat:

- (1) Notwithstanding anything stated in Paragraph 13, in an election conducted for a multimember ward system, the symbols shall be allotted ward-wise to candidates, who are willing to contest elections on behalf of unrecognized parties registered with the State Election Commission and to the independent candidates. The process of allotment of symbol for all seats in a ward will start simultaneously.
- (2) If candidates of more than one registered unrecognized political party for different seats in the ward demand the same symbol in order of preference, then, decision about allotment of that symbol to a candidate shall be taken by using method of drawing chits (by draw of lots).
 - (a) Accordingly, after allotting a free symbol in the ward to the Candidate of a registered unrecognized political party, that symbol can also be allotted to another candidate of the same political party from another seat in the same ward, if he has sought the same in the nomination form. However, that symbol cannot be given to a candidate of another registered unrecognized political party or independent candidate in the same ward.
 - (b) After allotment of symbols to candidates of registered unrecognized political parties, while allotting symbols to independent candidates, if more than one independent candidate claim the same symbol in order of priority for the seats in a ward, such symbol shall be allotted by drawing of lots method. However, under no circumstances, the same symbol shall be allotted to more than one independent candidate in the same ward.

16. In case of short fall of free symbols:

If the free symbols published by the State Election Commission under Paragraph 23(1)(e) for allotment of free symbols to the registered unrecognized political parties or independent candidates fall short, in such event, the Returning Officer shall incorporate new symbols and allot those symbols to the candidates as per requirements and inform about the same to the State Election Commission. However, national emblems, pictures of birds and animals, religious symbols etc. cannot be allotted to the candidate. Further, no candidate shall be allotted a symbol similar to that allotted to candidates of other political parties/other candidates.

17. Temporary reservation of symbols for registered unrecognized political parties:

- (1) In case where different symbols are being allotted to the candidates of any registered unrecognized political party in the election of a single Local Self-Government body and if a registered unrecognized political party fulfils the conditions in Paragraph 17(3) and that party files a request application, then the competent authority referred to in Paragraph 17(2) can temporarily reserve one of the free symbols for that party for the election of that Local Self-Government body.
- (2) As mentioned in the aforesaid Paragraph 17(1), the competent authority shall be 'District Collector' for Zilla Parishads, Municipal Councils, Nagar Panchayats and 'Municipal Commissioner' for the Municipal Corporations.
- (3) If a registered unrecognized political party has won at least five percent of the total seats in the preceding general election of a Local Self-Government body (other than a Panchayat Samiti) or if five percent of the total seats in that Local Self-Government body comes to less than one seat and if the candidate of that party has won at least one seat, then, at the request of that party, one of the free symbols shall be declared as temporarily reserved for that party for general election of that Local Self-Government body. That free symbol shall not be allotted to any other candidate in the election of that Local Self-Government body.

Provided that, Municipal Corporation, Municipal Council / Nagar Panchayat and Zilla

Parishad are all different and independent Local Self-Government bodies and therefore the said provision shall be applicable only to that Local Self-Government body separately and temporarily.

- (a) Even if a registered unrecognized political party has won at least five percent of the total seats in the preceding general election of a Panchayat Samiti, this Paragraph 17 shall not be applicable to it. However, such free symbol temporarily reserved for the registered unrecognized political party for the respective Zilla Parishad Elections shall also be temporarily reserved for that political party for general / by-elections of all Panchayat Samitis under that Zilla Parishad. That symbol will not be allotted to any other candidate in the Panchayat Samiti elections under that Zilla Parishad.
- (b) While determining the number of five percent seats for a Local Self-Government body, it shall be rounded off to the nearest whole number. While determining this five percent, if the fraction 'A' is less than 0.5 in X.A, then the number should be considered as 'X' and for fractions equal to or greater than 0.5, the number X+1 should be considered. Under any circumstances, the number of seats obtained by this formula should not be less than 1.
- (4) If a symbol has been declared as temporarily reserved under Paragraph 17(3) for a registered unrecognized political party for the election of a Local Self-Government body, the candidates of such party shall choose the free symbol temporarily reserved for his party. Such candidates shall be allotted temporarily reserved symbols by the concerned Returning Officer.
 - (a) When a symbol has been temporarily reserved for a registered unrecognized political party while filling up the Nomination Form its candidates shall proceed in accordance with Paragraph 20 hereinbelow. Otherwise, the candidate of that political party will be treated as an independent candidate.
- (5) When a symbol has been temporarily reserved for a registered unrecognized political party, it shall be binding on the registered unrecognized political party to apply to the competent authority specified in Paragraph 17(2) immediately after the announcement of the election of the concerned Local Self-Government body and before 3 working days from the date of commencement of the filing of nomination papers. The party has to indicate in its application prominently the three symbols chosen by it with their preference out of the free symbols.
- (6) The competent authority shall take decision on such application 1 day before the commencement of filing of nomination papers and shall forthwith inform to the concerned political party and all the concerned Returning Officers.
- (7) For getting a symbol temporarily reserved, a registered unrecognized political party shall have to apply separately for each general election of the Local Self-Government bodies.
 - (a) If more than one registered unrecognized political party applies to the competent authority within the prescribed period for obtaining temporary reservation of a single free symbol and if more than one registered political parties are found eligible under the provisions of Paragraph 17(3), then, the competent authority shall temporarily reserve the free symbol sought for that registered unrecognized political party, which has won more seats in the preceding general election.

Provided that, if number of seats won by such registered unrecognized political parties is equal, then, the competent authority shall take decision by drawing of lots and will temporarily reserve that free symbol for that registered unrecognized political party, whose name is drawn. For the remaining registered unrecognized political parties, one symbol will be reserved temporarily from the list of free symbols as per their demand.

- (b) A registered unrecognized political party shall also have to attach along with the application to be filed with the competent authority, the list of candidates elected on behalf of the said party in the preceding elections of the Local Self-Government body. Further, alongwith such application, the certificate issued by the secretary of the Local

Self-Government body / concerned officer in respect of elected candidates, should also be attached.

- (8) The competent authority shall verify that the candidates have been elected on behalf of the concerned registered unrecognized political party in the preceding election of the concerned Local Self-Government body.

Provided that, it shall be mandatory on the part of the candidates, who have won in the preceding general election to have been nominated as candidate at that time by that registered unrecognized political party. He shall not be considered to have been elected on behalf of the party in the preceding election only because of the fact that said candidate is a member of the party on the date of application.

(9) Regarding declaration of Temporary reservation of symbols :

- (a) A free symbol, which the competent authority declares as a temporarily reserved free symbol shall be considered to have been temporarily excluded from the list of free symbols for that election of the concerned Local Self-Government body.
- (b) Such free symbol declared as temporarily reserved shall not be available for allotment to any other registered unrecognized political party or any other candidate for election of that Local Self-Government body.
- (c) The symbol declared as temporarily reserved shall be a free symbol for the next general election of the Local Self-Government body and for general / by-elections of other Local Self-Government bodies. That is, the symbol will be reserved temporarily for five years or until the expiry of the term of the Local Self-Government bodies for whatsoever reason, whichever happens earlier. If a by-election is held before the expiry of the term of that Local Self-Government body, the temporarily reserved symbol for the concerned party will remain the same.

18. If the candidate has not chosen a symbol:

- (1) When a candidate of a registered recognized political party or a party for whom a symbol has been temporarily reserved, has not chosen a symbol, when the concerned political party has issued 'Form II-A/ 'Form II-B/ 'Annexure- 1/ 'Annexure- 2' to him in writing, then, he shall be allotted the reserved symbol of that party. No other symbol will be allotted to him.

Provided that, if such candidate has filed nomination papers in the name of such party, but the party has not issued any of the notices mentioned above to him, then, in such an event, after allotment of symbols to all other candidates, such a candidate will be allotted one of the remaining free symbols as per the sequence in the free symbol chart.

- (2) If the candidate of a registered unrecognized political party or an independent candidate has not sought any symbol, after allotments of symbols to all the other candidates in the concerned ward or after allotments of symbols to all the candidates for the post of direct Mayor/ President of Municipal Council or Nagar Panchayat has been done, such a candidate will be allotted one of the remaining free symbols as per the sequence in the free symbol chart.

19. Allotment of Symbols to Candidates for Gram Panchayat Elections:

Gram Panchayat elections are conducted without any political party affiliation. Only free symbols given in the list of free symbols published or to be published in accordance with Paragraph 23(1)(e) will be allotted to the candidates contesting posts of Sarpanch and Members in the general / by-elections of the Gram Panchayat. Separate orders of the State Election Commission will apply for allotment of symbols for Gram Panchayat elections.

20. When a candidate will be considered the candidate of a political party:

- (1) For the purposes of this order, a candidate shall be considered to be a candidate of a political party when,

- (a) the candidate declares it in the nomination form,
 - (b) the written notice/intimation as mentioned in Paragraphs 20(2) and 20(5) in the name of the candidate of the political party on behalf of which that candidate is going to contest the election shall be submitted in original by that political party to the concerned Collector / Municipal Commissioner and the Returning Officer.
- (2) **Written intimation in writing to be given by political party**
- (a) **In respect of Zilla Parishad Elections-** For the purpose of elections of the Zilla Parishad electoral division, the written intimation in 'Form II-A' as prescribed under 'Rule 15A' of 'The Maharashtra Zilla Parishad (Electoral Division and Conduct of Elections) Rules, 1962 is to be submitted for providing information about the person to be authorized for conveying name of the candidate of such political party. Whereas, 'Form II-B' is the written intimation for conveying names of their candidates by the authorized person of that political party. These written intimations must be submitted to the concerned Collector and Election Officer by 3.00 pm on the last day of submission of Nomination Form.
 - (b) **In respect of Panchayat Samiti Elections-** For the purpose of elections of the Panchayat Samiti electoral college, the written intimation in 'Form II-A' as prescribed under 'Rule 15A' of 'The Maharashtra Panchayat Samiti (Electoral College and Conduct of Elections) Rules, 1962 is to be submitted for providing information about the person who is authorized for conveying name of the candidate of such political party. 'Form II-B' is the written intimation to be given by the authorized person of that political party for conveying names of their candidates. These written intimations must be submitted to the concerned Collector and Returning Officer by 3.00 pm on the last day of submission of Nomination Form.
 - (c) **In respect of Municipal Corporation Elections-** The written intimation 'Annexure-1' prescribed under this order in respect of Municipal Corporation Elections is to be submitted for providing information about the person who is authorized for conveying name of the candidate of such political party. Whereas the written intimation to be given by the authorized person of that political party for conveying names of their candidates is at 'Annexure-2'.

(One) For the sake of elections of all municipal corporations except Brihanmumbai Municipal Corporation, these written intimations must be submitted to the concerned Municipal Commissioner and Returning Officer by 3.00 pm on the last day of submission of Nomination Form.

(Two) For the sake of elections of Brihanmumbai Municipal Corporation, these written intimations must be submitted to the concerned Municipal Commissioner and Returning Officer by 5.00 pm on the last day of submission of Nomination Form.
 - (d) **In respect of Municipal Council / Nagar Panchayat Elections-** For the purpose of elections of the Municipal Council / Nagar Panchayat, the written intimation in 'Annexure- 1' as prescribed under this order is to be submitted for providing information about the person who is authorized for conveying name of the candidate of such political party. Whereas, 'Annexure- 2' is the written intimation to be given by the authorized person of that political party for conveying names of their candidates. These written intimations must be submitted to the concerned Collector and Returning Officer by 3.00 pm on the last day of submission of Nomination Form.
- (3) If the political parties have submitted 'Form II-A' and 'Annexure- 1' to the concerned Collector or Municipal Commissioner, as the case may be, within the prescribed period, the concerned Collector / Municipal Commissioner shall certify their copies and **immediately** forward those written intimations to the concerned Returning Officer for further appropriate action.

- (4) If the said written intimations are not received by the concerned Collector / Municipal Commissioner and the Returning Officer by the stipulated time, the concerned candidate shall not be eligible to get symbol of the political party.
- (5) It is compulsory on the part of the President / Secretary of the political party or the office bearer of the party authorized to send such intimation to put signature on the said written intimation with black/blue ink or ball pen. Written intimation with copied signature / rubber stamp of signature or any other type shall not be accepted. Further, the written intimation shall not be sent by fax / e-mail or in any other mode. The concerned Collector, Municipal Commission, Returning Officers shall accept only original copy and no other mode.

21. If a candidate has filed more than one Nomination Form:

- (1) If a candidate has filed more than one Nomination Form and declared himself therein as candidate for more than one political party, further if more than one political party's written intimation ('Form II-A', 'Form II-B', 'Annexure- 1' and 'Annexure-2' are submitted within the prescribed period or if more than one Nomination Form are filed as independent candidate, then, in such event, following procedure will be followed:
 - (a) If a candidate has filed written intimations of more than one political party within the prescribed period on the last day of withdrawal of Nomination Form, then, in the case of such candidate, if the political parties, except one, conveys in writing about withdrawal of their 'Form II-B' or 'Annexure- 2' issued by it for him, the candidate will be considered to be the authorized candidate of that party which has not withdrawn its 'Form II-B' or 'Annexure- 2'.
 - (b) If 'Form II-B' or 'Annexure- 2' issued by two or more political parties remain after the prescribed period on the last day of withdrawal of Nomination Forms and if the candidate has informed about the political party on behalf of which he is contesting the election, then, he will be considered to be an authorized candidate of that political party.
 - (c) If the candidate does not inform in writing about the political party on behalf of which he is contesting the election as mentioned in the said Paragraph 21(1)(b), then, he shall be considered to be the authorized candidate of the political party on behalf of which the Nomination Form was filed first by the candidate.
- (2) If the candidate has filed more than one Nomination Form as independent candidate, while allotting symbol, the order of preference given by him for symbols in the valid Nomination Form first filed by him will be taken into consideration and accordingly symbol will be allotted.

22. If the political party issues written intimation to more than one candidate:

If the same political party issues written intimation ('Form II-B', 'Annexure- 2') to more than one candidate in the same ward, then if that party has informed to the concerned Returning Officer in writing about the candidate which it has nominated on behalf of the party by 3.00 pm (5.00 pm for Brihanmumbai Municipal Corporation Elections) on the last day of submission of Nomination Form, then, such candidate will be considered as the authorised candidate of that party. If nothing is informed in writing by the political party within the prescribed time on the last day of filing of Nomination Form, the candidate who had filed the Nomination Form first will be considered as the authorised candidate of that party.

23. List of political parties and symbols; further notification of list of free symbols:

- (1) The State Election Commission shall, by one or more notifications to be published in the **Government Gazette**, publish following information (Index).
 - (a) Details of registered recognized national party with the Commission and symbols reserved for them.
 - (b) Recognized State level Parties registered in the State of Maharashtra of the Commission and symbols reserved for them.

- (c) Details of recognized State level parties in other states registered with the Commission and symbols reserved for them.
- (d) Details of registered unrecognized political parties at the Commission.
- (e) Free symbols

Part Five

Funds received by political parties and expenditure incurred by parties

24. Funds received by political parties:

- (1) Cash or donations received by a political party from any person / organization / company etc. during a financial year shall be accepted or spent as per the provisions of the Income Tax Act.
- (2) The party should maintain records of receipt of donations / funds received in cash or by cheque, money order, online or gift etc. from any person / organization / company etc. to the political party during a financial year. It should also be recorded in the annual audited accounts in accordance with Paragraph 8(3). Parties shall be required to submit all such documents which are sought by the State Election Commission.

25. Expenditure incurred by political parties in elections:

- (1) Expenditure incurred by candidates of registered recognized parties and registered unrecognized political parties at the level of Local Self-Government bodies shall be in accordance with the directions regarding prescribed limits given by the Commission. Further, the direct expenditure incurred by the political party for the campaigning of its candidates should be shown as per Paragraph 25(1)(a) mentioned hereinbelow in the total election expenditure of the respective candidate of the Local Self-Government bodies or if it is spent jointly by more than one candidate, it should be shown amongst those candidates in accordance with Paragraph 25(1)(b) and should be divided equally.
 - (a) **Direct expenditure incurred by the candidate:** E.g. Party funds given to the candidate, campaign materials printed for the candidate, vehicles provided to the candidate etc. expenditure which can be directly attributable to that candidate should be included in the total election expenditure of that candidate.
 - (b) **Expenditures to be apportioned amongst the candidate:** E.g. expenditures incurred for the rally, posters / banners, advertisements, campaigning, road show etc. which also results in campaigning of more than one candidates, it shall be apportioned amongst all those candidates equally. Such expenses shall be included in the total election expenses of all those candidates.
- (2) All transactions should be done through cheque or online mode. Cash transactions should be subject to the provisions and limitations of the Income Tax Act. It is mandatory on the part of the political party to maintain record of all transactions including payments, vouchers, receipts etc. Parties shall be required to submit all such documents which are sought by the State Election Commission or an officer authorized by the State Election Commission or by their office.
- (3) The expenses apportioned amongst the candidates shall be communicated in writing by the respective political parties to their candidates in step-by-step manner as per the following schedule.
 - (a) Expenses of the first phase shall be communicated by the last date of withdrawal of nomination forms.
 - (b) Expenditure of the second phase shall be communicated by the date of counting of votes.
 - (c) Third phase and final total expenditure shall be communicated by 10 days after declaration of election results.
- (4) The expenditure apportioned by a political party to its candidates shall be required to be shown by those candidates in their total election expenditure.

26. Star Campaigner and their expenses:

- (1) Within 7 days from the date of publication of the notification about the election program, all political parties registered with the State Election Commission should submit list of their Star Campaigners to the Commissioner of the concerned Municipal Corporation in case of election of municipal corporation, to the Collector of the concerned district in case of election of the Municipal Council / Nagar Panchayat and Zilla Parishad / Panchayat Samiti.
- (2) In general, every political party may submit a list of 20 Star Campaigners. The State Election Commission shall have the right to change the number of star campaigner as per the circumstances.
- (3) Travelling expenses being incurred by Star Campaigners of political parties for election campaigning of the concerned candidate are exempted from inclusion in the election expenses of that candidate.
- (4) However, no candidate can declare his own name as Star Campaigner in his own constituency (wards, electoral divisions, electoral college etc.). All travel expenses incurred by each candidate for campaigning in his own constituency (wards, electoral divisions, electoral college etc.) shall be included in his election expenses.

Part Six**Miscellaneous****27. Powers of the Commission to issue notices:**

- (1) In order to properly fulfill the Constitutional responsibility, the State Election Commission, Maharashtra may issue instructions and directions on the following:
 - (a) For explaining any provisions of this Order
 - (b) To remove any difficulty or confusion arising in connection with the enforcement of any such provisions.
 - (c) If no provision is made in this order or provision made accordingly is incomplete in respect of registration of political parties, reservation and allocation of election symbols, funds received by the political party and expenses incurred by the political party for the election or on the candidate, then, to make appropriate provision in that regard and if the Commission is of the opinion that, it is necessary to make suitable provisions for the smooth and orderly conduct of the elections.
- (2) The State Election Commission may ask for more information / details / documents regarding the concerned political party as per requirements even after the registration of that political party.
- (3) Political parties are required to submit the requested original documents either at the time of party registration or even after registration, as and when required from time to time.
- (4) Political parties should always mention their Permanent Registration Number (PRN) and registration date as a reference in all correspondence with the State Election Commission.
- (5) All political parties registered with the State Election Commission shall be subject to the provisions of this order and any subsequent amendments/ modifications made in them from time to time.

With the approval of Hon'ble State Election Commissioner,

SURESH KAKANI,
Secretary,
State Election Commission, Maharashtra

(Enclosure to Maharashtra State Political Party Registration, Regulation and Election Symbol (Reservation and Allocation) Order, 2025 Dt. 5th May 2025)

Appendix- 1

Draft of the Application for registration of political party

(For recognised and registered political parties with Election Commission of India)

[Please See Para 3(1)(a)]

To,
Secretary,
State Election Commission,
First Floor, New Administrative Building,
Hutatma Rajguru Chowk, Madam Cama Road,
Mumbai- 400032.

Sir,

Our party, is a political party recognised / registered with the Election Commission of India and I, Mr./Mrs., for and on behalf of this Party, hereby request to register it as political party under the 'Maharashtra State Political Party Registration, Regulation and Election Symbol (Reservation and Allocation) Order, 2025'. Particulars required under the said Order are being mentioned as under:

Sr. No.	Issue	Particulars
1.	Name of Political Party (<i>in Marathi</i>):	
2.	Name of Political Party (<i>in English</i>):	
3.	Date of Resolution of establishment of party:	
4.	Registration Number and Date of registration with Election Commission of India:	
5.	Particulars of order and Election Symbol, if recognized political party:	
6.	Address of the headquarters of the Party (<i>In Marathi</i>):	
7.	Address of the headquarters of the Party (<i>In English</i>):	
8.	Address of the State headquarters of Party (<i>In Marathi</i>):	
9.	Address of the State headquarters of Party (<i>In English</i>):	
10.	Telephone number of the State level Office of the Party for communication:	
11.	E-Mail ID of the State level Office of the Party for communication (<i>it should be in the name of Party</i>):	
12.	Name of National President of the Party:	
13.	Address of National President of the Party:	
14.	Name of Maharashtra Region President of the Party:	

Sr. No.	Issue	Particulars
15.	Address of Maharashtra Region President of the Party:	
16.	Whether the declaration as prescribed under Appendix-3 is enclosed?	
17.	Whether names of minimum 150 members and updated certified particulars/ extracts of their names in voters list is enclosed? <i>(Only for the State level Parties in other states) [Please See Para 3(5)(i)]</i>	
18.	Whether self-attested copies of Voter Identity Cards of minimum 150 party members in Maharashtra State are enclosed? <i>(Only for State level Parties in other state) [Please See Para 3(5)(k)]</i>	
19.	Whether the Constitution of the party bearing signature of five office bearers of the party with their designation is enclosed?	
20.	Whether the Constitution of the party clearly mentions all particulars as per Para 4 of the said Order?	
21.	Whether the Notarized Copy of the Resolution of election of State Executive Committee/ office bearers of the Party, Resolution of sanctioning/adopting the Constitution is enclosed? <i>[Please See Para 3(5)(f)]</i>	
22.	Whether the 'No Objection Certificate' as per Appendix- 4 pertaining to the title of Premises/Building in which state level headquarter of the Party is located is enclosed? <i>[Please See Para 3(5)(d)]</i>	
23.	Whether 'No Objection Certificate' of the concerned Local Self-Government bodies as prescribed under Appendix- 5 pertaining to state level headquarters of the political party is enclosed? <i>[Please See Para 3(5)(e)]</i>	
24.	Particulars of Demand Draft / Online Payment Details in respect of payment of process fees? <i>(Amount, Number, Bank's Name, Date etc.) [Please See Para 6(1)]</i>	

Information and particulars provided alongwith the application are true and they are being provided with the consent of all members. If any dispute arises in that regard, I will be solely responsible for the same.

Date:

Place:

Yours truly

(Sign)

(Name of President / Secretary of the Party -)

(Name of Party -)

(Enclosure to Maharashtra State Political Party Registration, Regulation and Election Symbol (Reservation and Allocation) Order, 2025 Dt. 5th May 2025)

Appendix- 2

Draft of the Application for registration of political party

(For political parties intending to get newly registered)

[Please See Para 3(1)(b)]

To,
Secretary,
State Election Commission,
First Floor, New Administrative Building,
Hutatma Rajguru Chowk, Madam Kama Road,
Mumbai – 400032.

Sir,

I, Mr./Mrs., for and on behalf of (Name of proposed political Party), hereby request to register it as political party under the 'Maharashtra State Political Party Registration, Regulation and Election Symbol (Reservation and Allocation) Order, 2025'. Particulars required under the said Order are being mentioned as under:

Sr. No.	Issue	Particulars
1.	Name of Political Party (<i>in Marathi</i>):	
2.	Name of Political Party (<i>in English</i>):	
3.	Date of Resolution of establishment of party:	
4.	Address of the headquarters of the Party (<i>In Marathi</i>):	
5.	Address of headquarters of the Party (<i>In English</i>):	
6.	Telephone number of the Party for communication:	
7.	E-Mail ID of the Party for communication (<i>in the name of Party</i>):	
8.	Name of President of the Party:	
9.	Address of President of the Party:	
10.	Whether the Declaration as prescribed under Appendix-3 is enclosed?	
11.	Whether the Constitution of the party bearing signature of five office bearers of the party with their designation is enclosed?	
12.	Whether the Constitution of the party clearly mentions all particulars as per Para 4 of the said Order?	
13.	Whether the Notarized Copy of resolution pertaining to establishment of party, election of Executive Committee/ office bearers, the Constitution of the party etc. is enclosed? [Please See Para 3(5)(f)]	

Sr. No.	Issue	Particulars
14.	Whether names of minimum 150 members and up-dated certified particulars / extracts of their names in voters list is enclosed? <i>[Please see Para 3(5)(i)]</i>	
15.	Whether self-attested copies of Voter Identity Cards of minimum 150 party members are enclosed? <i>[Please see Para 3(5)(k)]</i>	
16.	Whether the 'No Objection Certificate' as per Appendix- 4 pertaining to the title of Premises/ Building of state level headquarter of the Party is located is enclosed? <i>[Please See Para 3(5)(d)]</i>	
17.	Whether 'No Objection Certificate' of the concerned Local Self-Government bodies as prescribed under Appendix- 5 pertaining to state level headquarters of the political party is located is enclosed? <i>[Please See Para 3(5)(e)]</i>	
18.	Particulars of Demand Draft / Online Payment Details in respect of payment of process fees? <i>(Amount, Number, Bank's Name, Date etc.) [Please See Para 6(1)]</i>	

Information and particulars provided alongwith the application are true and they are being provided with the consent of all members. If any dispute arises in that regard, I will be solely responsible for the same.

Date:

Place:

Yours truly

(Sign)

(Name of President / Secretary of the Party -)

(Name of Party -)

(Enclosure to Maharashtra State Political Party Registration, Regulation and Election Symbol (Reservation and Allocation) Order, 2025 Dt. 5th May 2025)

Appendix- 3

Declaration

[Please See Para 3(3), It should be notarised]

To,
Secretary,
State Election Commission,
First Floor, New Administrative Building,
Hutatma Rajguru Chowk, Madam Kama Road,
Mumbai – 400032.

Sir,

I (Name of Applicant), on behalf of the Political Party declare that, I have read & understood all the provisions of the 'Maharashtra State Political Party Registration & Election Symbols (Reservation & Allocation) Order, 2024'. If aforementioned party gets registered with the State Election Commission Maharashtra, then, said party-

1. Shall strongly believe & be loyal to the Constitution of India & shall be bound by the principles like socialism, secularism & democracy, sovereignty, unity & integrity of India.
2. The party shall comply with the orders issued or to be issued by the State Election Commission, Maharashtra from time to time regarding the Model Code of Conduct for elections for the Local Self-Government bodies and the provisions of the 'Maharashtra State Political Parties Registration, Regulation and Election Symbols (Reservation and Allotment) Order, 2024'.
3. In order to carry out elections in a free, fearless, transparent manner and in the interest of the general public and the electoral sector in particular, shall follow directions & instructions issued by the Commission from time to time.
4. Shall inform to the Commission without delay in respect of any changes made in the name of the party, address of the headquarters / State level Office, names of the party's office bearers at National and State level or any other changes, provided that, the Party shall obtain the prior permission of the State Election Commission before making changes in the name of the party.
5. For the election of Local Self-Government bodies, shall inform to the Commission and concerned Returning Officer the names and specimen signatures of the office bearers of the party, who have been authorized to communicate the name of the authorised candidates of the party.

I further declare that, the contents of this declaration, as well as particulars in the application for registration of political party and documents attached thereto are true and correct to the best of my knowledge and belief. No part of it is false and no material fact / information has been concealed.

Date:

Place:

Yours truly

(Sign)

(Name of Party President / Secretary -)

(Name of the Party)

(Enclosure to Maharashtra State Political Party Registration, Regulation and Election Symbol (Reservation and Allocation) Order, 2025 Dt. 5th May 2025)

Appendix- 4

Format of 'No Objection Certificate' of owner of the premises of Headquarters of the Political Party

(Prescribed format of "No Objection Certificate" to be notarized and issued by the Owner of the premises of Party Office while submitting proposal for registration of the Party or in case of change in the headquarters of the Party)

[Please See Para 3(5)(d)]

To,
Secretary,
State Election Commission,
First Floor, New Administrative Building,
Hutatma Rajguru Chowk, Madam Cama Road,
Mumbai- 400032.

Sir,

I/ We, Mr./Mrs., R/at: hereby declare/s that, I/ We am/are granting the premises owned by us for its use as Headquarters of the political party. I am issuing the 'No Objection Certificate' in respect of the said premises, knowing that, if any dispute or legal issues arise in that regard, I/ We will be solely responsible for it.

Date :

Place :

Yours truly

(Sign of the premises owner)

Note: In accordance with Para 3(5)(d) of the said Order, it is necessary to submit evidence in lieu of title of the concerned premises to be granted for the headquarters of the political party. It is necessary that the address mentioned on the 'No Objection Certificate' of the concerned Local Self-Government body and No Objection Certificate of the owner of the premises be correct and they match.

(Enclosure to Maharashtra State Political Party Registration, Regulation and Election Symbol (Reservation and Allocation) Order, 2025 Dt. 5th May 2025)

Appendix – 5

Format of 'No Objection Certificate' of Local Self-Government body

Prescribed format of 'No Objection Certificate' of the concerned Local Self-Government body be enclosed while submitting proposal for registration of party (to be obtained on the letterhead of the concerned Local Self-Government body)

[Please See Para 3(5)(e)]

Outward Number:

Date:

To,

Mr./Mrs.,

President / Secretary / Gen. Secretary / Secretary,

..... (Name of the proposed political party and its complete address)

Subject : About issuing 'No Objection Certificate' for opening the office of the proposed political party.

Reference: Application of the proposed political party viz.Dated

Sir,

With reference to your application dated in respect of the aforementioned subject, it is hereby certified that, as (name of the concerned Local Self-Government body) does not have any objection to start State level Headquarters of the proposed political party viz. at the premises mentioned in the aforementioned application at (Address of the office of proposed party with building / house number, Ward / Area, Taluka, District and Pin Code), the said 'No Objection Certificate' is being issued.

Sign of the Competent Authority

(Name and Designation)

Seal of Local Self-Government body

Note: Competent Authority i.e. Gramsevak/ Village Development Officer in case of Grampanchayat, concerned Chief Officer in case of Municipal Council and Nagar Panchayats and Municipal Commissioner / Concerned Ward Officer in case of Municipal Corporation.

Appendix- 6

(Minimum 150 required)

[illegible]

(Note: Each page of the list shall be signed by the Applicant.)

(Enclosure to Maharashtra State Political Party Registration, Regulation and Election Symbol (Reservation and Allocation) Order, 2025 Dt. 5th May 2025)

Appendix- 7

Specimen of Affidavit

(About not having concern with any political party and other issues)

[Please See Para 3(5)(1), It should be Notarised]

To,
Secretary,
State Election Commission,
First Floor, New Administrative Building,
Hutatma Rajguru Chowk, Madam Kama Road,
Mumbai- 400032.

Sir,

I, Mr./ Mrs. President/ Secretary of (Name of the proposed Political Party) R/at: (Complete address) hereby declare that,

None of the total members i.e. (minimum 150) in the list submitted alongwith the proposal for registration are members or office bearers of any other political party.

No member of the party has been declared as absconding.

Voter identity card of all members of the party provided with the application alongwith their signatures thereon are true and have been signed by the members willingly.

No nuisance shall be caused to the general citizens at the place, where the office of the party is situated.

Functioning of the party office from this place would not result in violation of any law; further, if any nuisance is caused to the general public, the party office will be shifted to some other place and instructions of the Commission in that regard will be followed.

I hereby declare that, all above information alongwith the one provided with the application is true. All aforementioned clauses will be followed.

Date:

Place:

Yours truly

(Sign)

(Name of Party President / Secretary -)

(Name of the Party)

(Enclosure to Maharashtra State Political Party Registration, Regulation and Election Symbol (Reservation and Allocation) Order, 2025 Dt. 5th May 2025)

Appendix- 8

Chief Executive Committee and Office Bearers of political party

(Minimum Seven Office Bearers / Executive Committee Members are required)

[Please See Para 3(5)(m)]

Sr. No.	Name of the office bearer	Designation	Address	Mobile number	Email ID	Sign

These members of executive committee/ office bearers are elected in the meeting held on and this information is correct. Copy of the resolution for selection of members of executive committee/ office bearers is enclosed herewith. The term of office of the bearers/ executive committee members shall last for maximum five years or till it expires for any reason, whichever occurs earlier.

Date:

Place:

Yours truly

(Sign)

(Name of Party President / Secretary -)

(Name of the Party)

(Enclosure to Maharashtra State Political Party Registration, Regulation and Election Symbol (Reservation and Allocation) Order, 2025 Dt. 5th May 2025)

Appendix – 9

Minimum Essential Points to be included in the Constitution of the Political Party (Directive Guidelines)

[Please See Para 4]

Section 1: Details in respect of the Political Party

Name of the political party (In Marathi).

Name of the political party (In English).

Date of Resolution about establishment of political party.

Date of approval of Constitution of the political party.

Section 2: Objectives / Mission Policies of the Political Party (Should be consistent with the Constitution of India and prevailing laws).

As per Paragraph 4(1) of this Order, it should be clearly mentioned and underlined that, “The party has strong faith in and allegiance to the Constitution of India and the party will abide by the principles of socialism, secularism and democracy and sovereignty, unity and integrity of India.”

Section 3: A member of a political party

Membership of the political party should be open to every adult Indian citizen. The type of political party members and regulations and procedures in respect of their membership should be mentioned in the clause.

Section 4: Organizational structure of the political party.

The executive committee of the party shall consist at least 7 members including the main Office Bearers. The rights and responsibilities of everyone in the party organizational structure should be clearly mentioned in the clause.

It should be clearly mentioned that there will be a democratic decision-making process in the party and it shall be clearly mentioned that there will be No Veto Power (No veto power).

The regulations and procedures regarding election of party's National and State level Executives and their office bearers should be clearly specified.

If branches/alliances of the party exist in respect of the various segments of society, the rules and procedures pertaining thereto shall be mentioned.

In paragraph 4(2) of this Order, provision be mentioned clearly and underlined that, “The President, Vice - President, Secretary, Treasurer and other office bearers / members of the Executive Committee shall be elected amongst the members of the Party and by conducting election using democratic method by its members for a maximum period of five years and the election will be conducted for electing new executive committee before expiry of the term of the executive committee.”

Section 5: Regarding internal party disputes and split up of party, discipline etc.,

Clear provision and procedure shall be prescribed for suspending anyone from the party, removing from post, taking action in case of violation of the discipline of party etc. and about resolving disputes within the party in a democratic manner.

Section 6: Regulation of day-to-day proceedings of the Party organization

(E.g. Decision-making process, Special General Meeting of the party, Meeting of the Executive Committee, Quorum of the meetings, Procedure for approval/disapproval of Resolution in meeting etc.)

Section 7: Party funds and party bank accounts

This shall include the System of fund raising for the party, System and authority of appropriation/usage of funds, opening and operating bank accounts of the party, acquiring PAN Card of the party, Annual Audit by Chartered Accountants, filing of annual audited accounts and filing of annual income tax return of the party etc.

As stated in Paragraph 4(4) of this Order, a clear provision that, "Provision shall be made for providing copy of party's annual audited accounts and copy of the income tax returns of the concerned year filed as per law to the office of the Commission within 7 months from the end of concerned financial year." shall be made and underlined.

Section 8: Procedure for amendment of Party's Constitution

The Constitution of the party can be amended only with two-thirds majority in the Annual General Body Meeting or Special General Body Meeting of the party. The entire procedure thereof be mentioned accordingly.

Section 9: Changing name of the party, merging of party with another political party, dissolution.

The procedure of making regulations, procedures in respect of changing name of a political party, merging it with another political party or dissolving it should be explained in detail.

Section 10: Miscellaneous

If there are any other issues/points, those shall be mentioned clearly.

Note: As per Paragraph 4(6) of this Order, the copy of the Constitution of the party has to be submitted alongwith application to be filed for registration of the party. Each page of the Constitution shall bear signature and designation of in all five office bearers/ executive members consisting of President, Vice- President, Secretary/ General Secretary, Treasurer and others.

(Enclosure to Maharashtra State Political Party Registration, Regulation and Election Symbol (Reservation and Allocation) Order, 2025 Dt. 5th May 2025)

Appendix- 10

Specimen of notice to be published by proposed political party at the time of registration

[Please See Para 7(3)]

Public Notice in respect of registration of Political Party

I, the applicant, Mr./ Mrs.----- declare/s by this Public Notice that, we have applied to the State Election Commission, Maharashtra seeking registration of a political party in the name of-----
----- (write the name of the political party).

The headquarters of this party will be at-----
(write complete and correct address of the headquarters of the political party as mentioned in the application).

An application has been filed for the registration of the party as per the Order of the State Election Commission, Maharashtra viz. 'Maharashtra State Political Party Registration, Regulation and Election Symbols (Reservation and Allotment) Order, 2025'. The Office Bearers of this political party in Maharashtra State are as under:

President: Mr./ Mrs. -----

Secretary/ General Secretary/ General Secretary: Mr./ Mrs.-----

Treasurer/Treasurer: Mr./ Mrs. -----

If anyone has any objection about registration of the said political party viz. ----- (Write name of the political party), he may file his objection in writing within 15 days, alongwith his/her correct address for contact, telephone / mobile number and e-mail ID, to 'Secretary, State Election Commission Maharashtra, 1st Floor, New Administrative Building, Madam Kama Road, Hutatma Rajguru Chowk, Mumbai - 400 032'.

(Enclosure to Maharashtra State Political Party Registration, Regulation and Election Symbol (Reservation and Allocation) Order, 2025 Dt. 5th May 2025)

Appendix- 10A

Specimen of notice to be published by proposed political party at the time of changing the name of the party

[Please See Para 7(3) and 9(6)]

Public Notice in respect of changing the name of Political Party

I, the applicant, Mr./ Mrs.----- the-----
----- (designation of office bearer) of ----- (Name
of the Political Party) declare/s by this Public Notice that, we have applied to
the State Election Commission, Maharashtra seeking changing the name of our
political party from ----- to-----

Headquarters of this political party is at-----
----- (write the address of the political party).

If anyone has any objection about proposed name -----
----- (Write name of the new proposed political
party), he/ she may file his objection in writing within 15 days, along with correct
address for contact, telephone / mobile number and e-mail ID, to 'Secretary, State
Election Commission Maharashtra, 1st Floor, New Administrative Building, Mad-
am Kama Road, Hutatma Rajguru Chowk, Mumbai - 400 032'.

(Enclosure to Maharashtra State Political Party Registration, Regulation and Election Symbol (Reservation and Allocation) Order, 2025 Dt. 5th May 2025)

Appendix- 11

Checklist of the required information / documents for registration of political party

[Please See Para 3(5)(n)]

Sr. No.	Particulars of information	Yes / No	Page Nos.
1.	Name of the political party:		
2.	Whether it has confirmed from the list of the State Election Commission (which is made available on the website of the Commission) that the name of its political party is not similar to that of a party already registered with the State Election Commission or registration of which has been cancelled?		
3.	Address of the headquarters of the political party		
4.	Address of State level Headquarters (address for correspondence)		
5.	Telephone / Mobile Number of the Political Party		
6.	Email ID of the political party		
7.	Application for registration of the political party in accordance with Para 3(1)(a) and Appendix- 1 or 3(1)(b) and Appendix- 2 of the Order		
8.	Particulars of documents as per paragraph 3(5)(h), if the political party has already been registered with the Election Commission of India		
9.	Particulars of election symbol (with picture) as per paragraph 3(5)(h), in case of recognized political party		
10.	Particulars, in case of payment of process fees of Rs. 20,000/- paid vide demand draft drawn in the name of 'Assistant Commissioner, State Election Commission, Maharashtra, Mumbai' payable at Mumbai or online in accordance with Paragraph 6(1) of this Order.		
11.	Declaration issued as per paragraph 3(3) and Appendix- 3 of Order		
12.	'No Objection Certificate' as prescribed under Appendix- 4 issued by the owner of the premises of the State level Head Office of the political party in accordance with Paragraph 3(5)(d) of this Order. (Alongwith proof of the property)		
13.	Notarized 'No Objection Certificate' as prescribed under Appendix- 5 issued by the concerned Local Self-Government body in respect of the State level Headquarters of the political party in accordance with Paragraph 3(5)(e) of this Order.		
14.	Affidavit as prescribed under Appendix- 7 stating that the all members/ office bearers of the political party do not have any connection with any other political party in accordance with Paragraph 3(5)(l) of this Order.		
15.	List of Chief Executive Committee along with office bearers of the State level Political Party as prescribed under Appendix- 8 in accordance with Paragraph 3(5)(m) of this Order.		
16.	Copy of the Constitution of the political party bearing signatures of the main five office bearers as per the directive guidelines prescribed under Appendix- 9 and as mentioned in Paragraph 4 of this Order.		

Sr. No.	Particulars of information	Yes / No	Page Nos.
17.	Provision made in the Constitution of the political party in respect of strong faith in and allegiance to Constitution of India in accordance with Paragraph 4(1) of this Order.		
18.	Provision made in the Constitution of the political party in respect of selection of officer bearers/ executive committee of the party for five years period in accordance with Paragraph 4(2) of this Order.		
19.	Provision made in the Constitution of the political party in respect of annually audited accounts in accordance with Paragraph 4(4) of this Order.		
20.	Notarized copy of the Resolution in respect of establishment of the Political party in accordance with Paragraph 3(5)(f) of this Order.		
21.	Notarized copy of Resolution (alongwith names of proposer. Sec- onder, , and attending members) in respect of election of the officer bearers / executive body of the political party in accordance with Paragraph 3(5)(f) of this Order.		
22.	Notarized copy of the political party regarding acceptance of Con- stitution of the political party in accordance with Paragraph 3 (5)(f) of this Order.		
23.	Particulars of members of political party (minimum 150) in accor- dance with Paragraph 3(5)(j) and Appendix- 6 of this Order.		
24.	Extracts/ voters list which are got certified from the Tehsildar/ Vot- ers Registration Officer in respect of name of the members in such updated and final voters list in accordance with Paragraph 3(5)(i) of this Order.		
25.	Copies of self-attested Voter Identity Cards of Executive Commit- tee/ Office bearers of the political party and those of 150 members in accordance with Paragraph 3(5)(k) of this Order.		
26.	As per paragraph 7(3) of the order, the issue of the newspaper in which the advertisement was published will also have to be submit- ted within the time limit.		

I have confirmed that the requisite information and papers as mentioned in the check list is provided. I will be solely responsible for the same.

Date:

Place:

Yours truly

(Sign)

(Name of Party President / Secretary -)

(Name of the Party)

(Note: Please attach all documents in the order listed in this checklist with the proposal.)

(Enclosure to Maharashtra State Political Party Registration, Regulation and Election Symbol (Reservation and Allocation) Order, 2025 Dt. 5th May 2025)

Appendix- 12

Consolidated checklist of the particulars to be provided from time to time

[Please See Para 9(9)]

After registration of the political party, information in respect of the action to be taken from time to time and in each year is provided briefly in the said Appendix. It is essential to go through the Entire order and the relevant paragraph at length and carefully.

Sr. No.	Particulars of information
1.	To provide particulars of the bank account opened in the name of the party after registration of political party in accordance with Paragraph 8(1) within six months.
2.	To provide self-attested copy of PAN Card obtained from the Income Tax Department after registration of political party in accordance with Paragraph 8(1).
3.	To provide copy of Annual Audited Report in accordance with Paragraph 8(3) within seven months after expiry of financial year.
4.	To provide copy of Income Tax Returns in accordance with Paragraph 8(3) within seven months after expiry of financial year.
5.	To communicate Report to the Commission in respect of death of Office Bearer/Member of the Political Party, Resignation or internal election of party in accordance with Paragraph 9(2), without delay.
6.	To inform to the Commission about the changes in the address of the headquarters of the political party in accordance with Paragraph 9(3).
7.	To inform the changes in the contact number or email of the political party in accordance with Paragraph 9(4) without delay.
8.	To take action in accordance with Paragraph 9(5) for making changes in the name of the political party after it gets registered with the Commission and to inform to the Commission accordingly.
9.	To inform about changes in the name of the political party registered with the Election Commission of India or about the symbol reserved for it in accordance with Paragraph 9(8).
10.	It is necessary to submit various types of information as required herein or any information as sought by the State Election Commission from time to time.

(Enclosure to Maharashtra State Political Party Registration, Regulation and Election Symbol (Reservation and Allocation) Order, 2025 Dt. 5th May 2025)

Appendix – 13

Election Symbol Reservation and Allotment Guideline Flowchart

[Please refer to Part Four of the Order]

In local body elections, the election symbols will be generally allotted in the following order of preference. For further details or clarification, see part four of this order.

National Party

As reserved by the Election Commission of India (Please refer to paragraph 12)



State level party in Maharashtra

As reserved by the Election Commission of India; but if the Election Commission of India has reserved the same symbol for the State level party in Maharashtra and any other State level parties in other States, then the State level party in Maharashtra shall have priority. (Please see paragraph 12)



State level parties in other states

As reserved by the Election Commission of India; provided that if the Election Commission of India has reserved the same symbol for different state level parties in other states, the party registered first with the State Election Commission shall have priority. (Please see paragraph 12)



Registered unrecognized parties

The free symbols will be allotted to the candidates of registered unrecognized parties in the order of their preference; but if two or more such party candidates demand the same symbol, the symbols will be allotted by draw of lots (please see paragraph 13)



Temporary Reserved Symbols

The symbols temporarily reserved for a political party as mentioned in paragraph 17 shall be allotted only to the candidates of the concerned political party.



Independent Candidates

Independent candidates will be allotted free symbols in the order of their preference; but if two or more independent candidates demand the same symbol, the symbols will be allotted by draw of lots. (Please refer to paragraph 13)

[Written Intimation for Zilla Parishad Election in accordance with Maharashtra Zilla Parishad (Electoral Division and Conduct of Elections) Rules, 1962]

(For Zilla Parishad Election)

FORM II-A

(See rule 15A)

Communication with regard to Authorised persons to intimate Names of Candidates set-up by the Political Party/Aghadi/ Front.

To,

The Collector of

The Returning Officer for the Electoral Division

..... Zilla Parishad.

Subject: General Elections to Zilla Parishad.

Allotment of symbols Authorisation
of persons to intimate names of candidates.

Sir,

I hereby communicate that the following person(s) has/have been authorised by the party, which is a National Party/State party in the State of Maharashtra. Aghadi/Front to intimate the names of the candidates proposed to be set-up by the party at the election cited above.

Name of persons authorised to send notice (1)	Name of Office held in the Party/Aghadi/Front (2)	District and Electoral Division of the Zilla Parishad in respect of which he has been authorised (3)

2. The specimen signature of the above-mentioned persons(s) so authorised are given below:

(1) Specimen signature of Shri

(i)

(ii)

(iii)

(2) Specimen signature of Shri

(i)

(ii)

(iii)

(3) Specimen signature of Shri

(i)

(ii)

(iii)

Yours Faithfully,

President /Secretary

Name of the Party / Aghadi / Front

Place:

Date:

(Seal of the Party / Aghadi / Front)

[Written Intimation for Zilla Parishad Election in accordance with Maharashtra Zilla Parishad (Electoral Division and Conduct of Elections) Rules, 1962]

(For Zilla Parishad Election)

FORM II-B

(See rule 15A)

Notice as to names of candidates set-up by the political Party/ Aghadi / Front

To,

(1) The Collector of

(2) The Returning Officer for the.....

Electoral Division of Zilla Parishad

District.....

Subject : General Elections to the

..... Zilla Parishad

Setting up of candidates.

Sir,

I, hereby give notice that the following persons have been set-up by..... Party/ Aghadi / Front as its candidates at the ensuing general election from the electoral division of Zilla Parishad as noted against each electoral division.

No. and name of Electoral Division	Name of approved candidate	Father's / Husband's name of approved Candidate	Postal address of approved candidate
(1)	(2)	(3)	(4)

Name of the substitute candidate (who will step- in in the event of the approved candidate's nomination being rejected on scrutiny or his withdrawing from the contest) (5)	Father's / Husband's name of substitute candidate (6)	Postal address of substitute candidate (7)

Yours Faithfully,

(Name and signature of the
authorized of the persons of the Party/ Aghadi/ Front)

Place:

Date:

N.B.: This must be delivered to the Returning Officer by 3-00 p.m. on the last date for withdrawal of candidature.

(Seal of the Party / Aghadi / Front/ Party)

[Written Intimation for Panchayat Samiti Election in accordance with Maharashtra Panchayat Samiti (Electoral College and Conduct of Elections) Rules, 1962]

For Panchayat Samiti Elections

FORM II-A

(See rule 15 A)

Communication with regard to Authorised persons to intimate Names of Candidates set-up by the Political Party/Aghadi/Front.

To,

The Collector of

The Returning Officer for the Electoral College

..... Panchayat Samiti, District.....

Subject: General Elections to Panchayat Samiti, District.....

Allotment of symbols Authorisation of persons to intimate names of candidates.

Sir,

I hereby communicate that the following persons(s) has/have been authorised by the party, which is a National Party/State party in the State of Maharashtra. Aghadi/ Front to intimate the names of the candidates proposed to be set-up by the Party at the election cited above.

Name of persons authorised to send notice (1)	Name of Office held in the Party/Aghadi/Front (2)	Block and Electoral College of the Panchayat Samiti in respect of which he has been authorised (3)

2. The specimen signature of the above-mentioned persons(s) so authorised are given below:

(1) Specimen signature of Shri

(i)

(ii)

(iii)

(2) Specimen signature of Shri

(i)

(ii)

(iii)

(3) Specimen signature of Shri

(i)

(ii)

(iii)

Yours Faithfully,

President /Secretary

Name of the Party / Aghadi / Front

Place:

Date:

(Seal of the Party / Aghadi / Front)

[Written Intimation for Panchayat Samiti Election in accordance with Maharashtra Panchayat Samiti (Electoral College and Conduct of Elections) Rules, 1962]

For Panchayat Samiti Elections

FORM II-B

(See rule 15- A)

Notice as to names of candidates set-up by the political Party/ Aghadi / Front

To,

The Collector of

The Returning Officer for the

Electoral College of..... Panchayat Samiti.

District.....

Subject: General Elections to the

.....Panchayat Samiti, District.....

Setting up of candidates.

Sir,

I, hereby give notice that the following persons have been set-up by..... Party/ Aghadi / Front as its candidates at the ensuing general election from the Electoral Colleges ofPanchayat Samiti, District as noted against each Electoral College.

No. and name of Electoral Collage (1)	Name of approved candidate (2)	Father's / Husband's name of approved Candidate (3)	Postal address of approved candidate (4)

Name of the substitute candidate (who will step- in in the event of the approved candidate's nomination being rejected on scrutiny or his withdrawing from the contest) (5)	Father's / Husband's name of substitute candidate (6)	Postal address of substitute candidate (7)

Yours Faithfully,

(Name and signature of the
authorized persons of the Party/ Aghadi/ Front)

Place:

Date:

(Seal of the Party / Aghadi / Front)

N.B.: This must be delivered to the Returning Officer by 3-00 p.m. on the last date for withdrawal of candidature.

[Written Intimation and Enclosure to Maharashtra State Political Party Registration, Regulation and Election Symbol (Reservation and Allocation) Order, 2025 Dt. 5th May 2025]

For election for the post of Member/ Direct Mayor of Municipal Corporation; Members/ Direct President of the Municipal Councils and Nagar Panchayat

Annexure- 1

Written Communication to be submitted by political parties in respect of persons authorised for intimating their candidates

To,

1. Commissioner Municipal Corporation
2. Collector
3. Returning Officer, post of member of Ward No...../ Direct Mayor of Municipal Corporation /Members of Ward No. /Direct President of Municipal Council/ Nagar Panchayat

Subject: General/Bye Election to(Mention name of local body)
In respect of communicating the persons authorized by a political party for informing name of the candidates for allotments of symbols for post of Member/ Direct Mayor of Municipal Corporation/ Member/Direct President of Municipal Council/ Member of Nagar Panchayat, District.....

Sir,

I hereby inform that, the name of the persons authorised by Political party, a party registered with the State Election Commission, for intimating names of candidates of the said party for aforementioned election are as under:

Sr. No.	Name of the person / persons authorized for sending Intimation	Posts held in the party	Authorized for Ward No...../ Direct Mayor of Municipal Corporation. Ward No...../Direct President ofMunicipal Council / Nagar Panchayat
(1)	(2)	(3)	(4)

2. Specimen signatures of the aforementioned person/s are as under:

(1) Specimen signature of Shri

(a)

(b)

(c)

(2) Specimen signature of Shri

- (i)
- (ii)
- (iii)

(3) Specimen signature of Shri

- (i)
- (ii)
- (iii)

Yours Faithfully,

President /Secretary

Name of the Party / Aghadi / Front.....

Place:

Date:

(Seal of the Party / Aghadi / Front)

Note:

- 1) The said written communication shall be signed in ink or ballpoint pen by the President or Secretary or any other office bearer of the party who has been authorised for sending such communication.
- 2) Said written communication shall be submitted to the Returning Officer till 3.00 pm on the last date of filing nomination forms. However, for the election of Brihanmumbai Municipal Corporation, the written communication shall be submitted to the Returning Officer till 5.00 pm on the last date of filing of nomination forms.

[Written Intimation and Enclosure to Maharashtra State Political Party Registration, Regulation and Election Symbol (Reservation and Allocation) Order, 2025 Dt. 5th May 2025]

For election for the post of Member/ Direct Mayor of Municipal Corporation; Members/ Direct President of the Municipal Councils and Nagar Panchayat

Annexure- 2

Written intimation for informing name of the candidates of political party

To,

1. Commissioner Municipal Corporation
2. Collector
3. Returning Officer, post of member of Ward No...../ Direct Mayor of Municipal Corporation / Members of Ward No...../ Direct President of Municipal Council/ Nagar Panchayat Election.

Subject: In respect of names of candidates contesting on behalf of political party for the election/bye-election for the post of Member/Direct Mayor of Municipal Corporation; Members/Direct President of the Municipal Councils and Nagar Panchayat, District

Sir,

I hereby inform the names of the candidates contesting on behalf of political party for the post of Member of Ward No...../Direct Mayor of Municipal Corporation; Direct President/Members of Ward No...../Direct President of the Municipal Councils and Nagar Panchayat, in the general / bye-elections of the Municipal Corporation/ Municipal Council/ Nagar Panchayat are as under:

Member or the post of Direct Mayor/ Direct President / Name/ Sr. No. of the Ward	Name of the party's candidate	Name of father / husband of the party's candidate	Postal address of the party's candidate	Name of the party's alternative / substitute candidate, if the nomination form of the party's candidate gets cancelled in scrutiny or if the party's candidate himself withdraws	Name of the father / husband of the party's alternate candidate	Postal address of the party's alternate candidate
(1)	(2)	(3)	(4)	(5)	(6)	(7)

Yours Truly

Sign

Name and signature of the person authorised for informing names

(Signature with Ink or ball point pen)

Name of the party -

Seal of the Party (Seal)

Place:

Date:

Note: (1) The said written communication shall be signed in ink or ballpoint pen by the President or Secretary or any other office bearer of the party who has been authorised for sending such communication.

(2) Said written communication shall be submitted to the Returning Officer till 3.00 pm on the last date of filing nomination forms. However, for the election of Brihanmumbai Municipal Corporation, the written communication shall be submitted to the Returning Officer till 5.00 pm on the last date of filing of nomination forms.